

Jermyn Borough
Council Minutes
February 15, 2024

The Jermyn Borough Council held a council meeting on Thursday, February 15, 2024, at 7:00 pm in the Council Chambers of the Jermyn Borough Building, 440 Jefferson Ave. Jermyn, PA 18433.

The meeting was called to order by President Robert Hunt with the Pledge of Allegiance.

On roll call, the following members were present: Frank Kulick, Mark Kilmer, Jeff Morcom, Carl Tomaine, Robert Hunt, Chris Cook. Mayor Fuga and Attorney Brendan Fitzgerald were also present. Trish Dabney, KBA, Bob Chase, NEIC, Jim Perry, Nicole Stephens, and Stanley Hallowich were absent

Minutes: A motion was made by J. Morcom to accept the minutes of 1/2/2024 as presented, and seconded by M. Kilmer. All in favor, motion carried.

Treasurer's Report/Bills Payable: S. Lee read the treasurer's report:

Current Assets

Checking/Savings

American Rescue Plan Fund	135,744.11
Capital Reserve - DPW	729.52
Capital Reserve - Police	5,399.82
Crime Watch Fund	222.69
General Fund - Community	65,208.45
General Fund - FNB	4,841.31
Holiday Lights Fund	1,459.09
Investment - General Fund	1,069.02
Investment - Liquid Fuels	23,537.82
Investment - Paving Fund	1,080.15
Investment - Recycling	118.06
Investment - Refuse	168.35
Liquid Fuels - FNB	1,237.68
Petty Cash	221.50
Recreations Fund	29,644.31
Recycling - Community	3,468.14
Refuse Checking - FNB	22,143.56

Total Checking/Savings 296,293.58

Current Liabilities

Accounts Payable

200000 · Accounts Payable	9,390.68
Long Term Debt	160,122.30

A motion was made to accept the treasurer's report and pay bills by M. Kilmer. Seconded by C. Cook. All members in favor. Motion carried.

Ratify Bill Paid on 2/1/24 & 2/12/24: Motion was made to accept bills paid on 2/1/24 & 2/12/21 by M. Kilmer. Seconded by C. Cook. All in favor, motion carried.

Secretary Report: S. Lee advises that the 2023 DCED Financial Audit and 2022 Liquid Fuels Audits have been completed and submitted.

Correspondence: R. Hunt read a letter received from Brian Mullally in regard to his property located at 610 Madison Ave., as it is not a rental property it has always been family occupied and would like it to be removed from the rental property list.

Also, he wanted to advise about a yearly scholarship he has set up at Scranton Prep's website for any graduates who reside in either Jermyn or Mayfield. The application for this scholarship can be found on Scranton Preps' website at <https://www.scrantonprep.org/admissions/scholarship-financial-aid/>

Public Comment: Joann Wilson addressed the council about shade trees up upcoming events they will be doing in 2024. Like the Arbor Day Project in April, the concert in the park in July, and the town-wide yard sale in August. And also about applying for an Arts and Cultures grant to cover the remaining amount for the town clock.

Professional Reports:

Police: Police Chief W. Arthur Introduced him self to the new council members and went over some of his certifications and education for his position held. In closing the 2023 year the Jermyn police department handled 8,078 incidents, for this year to today we have answered 1,292 incidents.

Fire: Absent

EMA: Absent

Solicitor: B. Fitzgerald advises he was given authorization by Joyce, Carmondy, and Moran Company to take over the Jermyn account as the sole Solicitor for the Borough.

A motion was made to the appointment of Brendan Fitzgerald as the Borough's Solicitor for a monthly retainer of \$2,000.00 for a total of \$24,000 per year by J. Morcom. Seconded by C. Tomaine. All members in favor. Motion carried.

Code Enforcement: Absent

Grants: None

Zoning: Absent

Engineer: Absent

Tax Collector: Absent

Mayor: None

Committee Appointments:

Planning Commission: None

Public Safety: Tricia Dabney (Chair), J. Morcom, and C. Cook

Finance: C. Tomaine (Chair), F. Kulick, and R. Hunt

Shade Tree: M. Kilmer (Chair), R. Hunt, F. Kulick

Grants: C. Cook (Chair), F. Kulick, and C. Tomaine

MS4: R. Hunt (Chair), T. Dabney, and M. Kilmer

DPW: M. Kilmer (Chair), J. Morcom, and C. Cook

Recreations: S. Lee (Chair)

Arts and Cultures Grant for Town Clock: A motion was made to allow Joanne Wilson and S. Lee to write a grant request letter to submit for the Town Clock by M. Kilmer. Seconded by J. Morcom. All members in favor. Motion carried.

ORDINANCE #01-2024- PAVE CUT: A motion was made to pass Ordinance # 1-2024 for the amendment to the Pave Cut ordinance by M. Kilmer. Seconded by C. Tomaine. All members in favor. Motion carried.

RESOLUTION #2-2024 RETENTION PONDS: A motion was made to pass Resolution # 2-2024 for the purchase of the retention pond located at the corner of Bacon St and Garfield Ave. by J. Morcom. Seconded by C. Cook. All members in favor. Motion carried.

Executive Session: Council convened into executive session at 7:56 pm to discuss litigation matters. Council reconvened from executive session at 8:16 pm.

RUSHBROOK CREEK UPDATE: A motion was made to allow the use of the SLRF funds to cover the fees once confirmed for the eminent domain proceedings for the Rushbrook Creek Project by M. Kilmer. Seconded by C. Cook. All members in favor. Motion carried.

New business: J. Morcom advised that the county offers a free training course on grants that are available, and how the municipality could look for grants that could help fund projects.

F. Kulick wanted to mention that Longworth's Restaurant will be celebrating its 25th year in business on April 5th. F. Kulick would like to see the council recognize them for this great accomplishment.

Part-time/On Call DPW: A motion was made to hire Robert Goodwin as an on-call employee for snow plowing under DPW at \$12.00 an hour by J. Morcom. Seconded by M. Kilmer. All members in favor. Motion carried.

Adjournment: A motion was made to adjourn by J. Morcom. Seconded by C. Tomaine. All members in favor. The meeting adjourned at 8:26 pm.
Respectfully submitted,



Shannon Lee, Secretary/ Treasurer